

MINUTES



CITY OF WESTMINSTER



**THE ROYAL BOROUGH OF
KENSINGTON
AND CHELSEA**

Health & Wellbeing Board

MINUTES OF PROCEEDINGS

Minutes of a concurrent meeting of Westminster City Council's and the Royal Borough of Kensington & Chelsea's **Health & Wellbeing Boards** held at 4pm on **Thursday 24 January 2019**, at The Town Hall, Hornton Street, London, W8 7NX.

Present:

Councillor David Lindsay (RBKC - Lead Member for Healthy City Living)
Councillor Heather Acton (WCC - Cabinet Member for Family Services and Public Health)
Councillor Sarah Addenbrooke (RBKC – Lead Member for Adult Social Care)
Councillor Nafsika Butler-Thalassis (WCC - Minority Group Representative)
Councillor Lorraine Dean (WCC – Member of the Family and People Services Policy and Scrutiny Committee)
Councillor Christabel Flight (WCC – Deputy Cabinet Member for Family Services and Public Health)
Senel Arkut (Bi-borough Director of Health Partnerships)
Colin Brodie (Knowledge Manager, WCC – Public Health)
Louise Butler (Interim Bi-Borough Head of Service, Adult Safeguarding and Learning and Development)
Andrew Carpenter (Dementia Programme Lead)
Iain Cassidy (Open Age)
Olivia Clymer (Healthwatch Westminster)
Robyn Doran (CNWL Chief Operating Officer)
Elizabeth Dunsford (Public Health Business Partner, WCC - Public Health)
Bernie Flaherty (Bi-Borough Executive Director of Adult Social Care)
Neil Hales (Deputy Managing Director, Central London CCG)
Andrew Howe (Interim Director of Public Health)
Toby Hyde (Imperial College NHS Trust)
Hilary Nightingale (Westminster Community Network)
Anne Pollock (Principal Policy Officer)
Louise Proctor (Managing Director, West London CCG)
Dr Neville Pursell (Clinical Representative from the Central London CCG)
Katherine Reid (Strategy and Business Planning Manager, WCC - Public Health)

Annabel Saunders (Assistant Director for Commissioning)
Angeleca Silversides (Healthwatch RBKC)
Angela Spence (Kensington and Chelsea Social Council)
Dr Andrew Steeden (West London CCG)
Spencer Sutcliff (London Fire Brigade)
Jennifer Travassos (Head of Prevention)
Jane Wheeler (Acting Deputy Director, Mental Health, North West London Collaboration of CCGs)

1 MEMBERSHIP

- 1.1 With the approval of both Boards it was agreed for the RB Kensington and Chelsea Health and Wellbeing Board Chair (Councillor David Lindsay) to lead the meeting.
- 1.2 Apologies for absence were received from Maria O'Brien (Central and North West London NHS Foundation Trust), Dr David Finch (NHS England), Wayne Haywood (Programme Lead for the Better Care Fund) and Paul Kavanagh (London Fire Brigade).
- 1.3 A Membership Change was noted - Robyn Doran replaces Maria O'Brien (Central and North West London NHS Foundation Trust).

2 MINUTES OF THE PREVIOUS MEETING HELD ON 29 NOVEMBER 2018

- 2.1 The Minutes of the concurrent meeting held on 29 November 2018 were signed by both Councillor Acton (for Westminster) and Councillor Lindsay (for RBKC).

3 DECLARATIONS OF INTEREST

- 3.1 No declarations were made.

4 PROPOSED MEMORANDUM OF UNDERSTANDING FOR JOINT RB KENSINGTON AND CHELSEA AND WESTMINSTER HEALTH AND WELLBEING BOARD

- 4.1 Anne Pollock (Principal Policy Officer) introduced the report. There was general enthusiasm for joint Board meetings. Councillor Lindsay suggested that all meetings be joint with the possibility of sovereign single borough meetings afterwards (it was noted there needed to be at least one sovereign Board meeting annually). It was recognised that in respect of these sovereign meetings (after the joint Boards) there would be accommodation and officer availability issues (if needed at both sovereign meetings) to resolve.
- 4.2 The Board accepted the suggestion of Louise Proctor that it would make sense to have a few joint meetings and check that they work. It was agreed to review the arrangements at the Joint Board meeting in September 2019.

- 4.3 The next Joint Board meeting would be on 28 March (at a Westminster venue). The draft meeting schedule contained in Appendix D of the report would need to be revised by officers.

RESOLVED:

1. That the Westminster Board approves the proposals to establish a joint HWBB with the Royal Borough of Kensington and Chelsea (RBKC).
2. That the Westminster Board approves the draft constitution of the proposed Joint HWBB (including the membership), as set out in Appendix C of the report.
3. That the Westminster Board approves that the next meeting of the Joint Board take place on 28 March 2019 (at a Westminster venue) with a full meeting schedule (with venues alternating between Westminster and RBKC) to be drawn up thereafter.
4. That the RBKC Board approves the proposals to establish a joint HWBB with the Westminster Board.
5. That the RBKC Board approves the draft constitution of the proposed joint HWBB (including the membership), as set out in Appendix C of the report.
6. That the RBKC Board approves that the next meeting of the Joint Board take place on 28 March 2019 (at a Westminster venue) with a full meeting schedule (with venues alternating between Westminster and RBKC) to be drawn up thereafter.
7. That these arrangements be reviewed at the Joint Board meeting in September 2019.

5 DISCUSSION ABOUT DEMENTIA TO FEED INTO THE BI-BOROUGH DEMENTIA STRATEGY UNDER DEVELOPMENT

- 5.1 The Board recognised that we were in the early stages of developing a Dementia Strategy. Anne Pollock (who introduced this report) referred to the Expert Panel being drawn up and confirmed this would include service users. It was noted that the strategy would cover not just health and care but other services as well (e.g. housing).
- 5.2 Andrew Carpenter (Dementia Programme Lead) and Dr Neville Purssell both agreed with the emphasis on prevention and living well with dementia. However, Dr Purssell made the point that dementia was a progressive disease and he would like to see the strategy contain greater reference to End of Life Care. Councillor Dean spoke from her personal experience of a family member receiving excellent care in Westminster.
- 5.3 Toby Hyde confirmed that Imperial was very keen to support early diagnosis and Bernie Flaherty also agreed with the importance of diagnosis. Healthwatch colleagues indicated their support of this initiative and Ms Silversides was interested in cultural implications. Dr Steeden spoke of the value of My Care,

My Way. Mr Sutcliff pointed out that people with dementia were at greater risk of danger from fire and had a more limited ability to escape.

- 5.4 The experiences of persons in the Public Gallery were noted. A number of both Westminster and RBKC Councillors were due to receive dementia training. Any further comments on the report were to be circulated to Anne Pollock.

6 MENTAL HEALTH AND WELLBEING JSNA FIRST DRAFT

- 6.1 Colin Brodie (Bi-Borough Public Health Knowledge Manager) assisted by Elizabeth Dunsford (Public Health Business Partner, WCC - Public Health) introduced this report. It was confirmed that consultation on this first draft would continue until 3 February.
- 6.2 Robyn Doran notified a number of points of detail. Olivia Clymer and others were concerned about suicide prevention and it was noted that the suicide prevention strategy was also coming to the Board's next meeting. Andrew Carpenter hoped there would be content on autism in the suicide prevention strategy and he would speak to Andrew Howe on this. Annabel Saunders repeated points relating to education and young people.
- 6.3 Councillor Butler-Thalassis spoke of the particular nature of mental health problems and Dr Purssell agreed as to the importance of preventative work.
- 6.4 Jane Wheeler saw this as a good opportunity to join up existing services. She wondered if the recommendations contained in the report needed to be adjusted with the six priority areas (listed in paragraph 5.3) assigned to groups that were already in place.

7 ADULT SAFEGUARDING FINAL REPORT

- 7.1 Louise Butler (Interim Bi-Borough Head of Service, Adult Safeguarding and Learning and Development) presented the Annual Adult Safeguarding Report. Her introductory remarks stressed the mechanisms in place to learn from past cases.
- 7.2 In subsequent questions and answers Ms Butler confirmed the existence of a clear training programme, pathways for referrals, strong community engagement, and key performance indicators. At the suggestion of Neil Hales Ms Butler would speak to Trading Standards about email scams.

8 ANY OTHER BUSINESS

8.1 CCG Budgets

Councillor Acton mentioned that both of the CCGs were experiencing significant financial pressures. Bi-borough Adult Social Care would continue to work closely with both CCGs to acknowledge and deal with these pressures. The Better Care Fund may also come under severe pressure. There would be an update to the Board's next meeting.

8.2 NHS England Health and Wellbeing Strategy

NHS England had sought the views of the Boards.

8.3 Westminster's Care Awards

Noted the ceremony was taking place on 25 March with the deadline for nominations being 8 February.

The Meeting ended at 5.45pm.

CHAIR: _____

DATE _____